

## APPLICATION FOR PLANS EXAMINATION & COMMERCIAL BUILDING PERMIT

City of Wentzville

1001 Schroeder Creek Blvd.  
Wentzville, MO, 63385  
(636) 327-5102 Office  
(636) 327-4892 Fax  
www.wentzvillemo.gov

Permit # \_\_\_\_\_

Permit to construct....(Check all that apply)

**New Commercial Building**       **New Tennant Finish**       **Addition or Alteration**

Please print legibly

Proposed Business Name: \_\_\_\_\_

Business Location Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Describe Business function/Use: \_\_\_\_\_

This business will be owned by (Name) \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Office Phone: \_\_\_\_\_ Drivers License Number: \_\_\_\_\_

**All contractors, general and sub, are required to have a City issued contractor's license prior to performing work in the City. If your contractor's license is not valid, please fill out the Contractors Business License application and submit as directed on the application to assure efficient permit review times.**

**Contractor Name:** \_\_\_\_\_ **Phone:(    )** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Electrician:** \_\_\_\_\_ **License#** \_\_\_\_\_

**Plumber:** \_\_\_\_\_ **License#** \_\_\_\_\_

**HVAC:** \_\_\_\_\_ **License#** \_\_\_\_\_

**Registered Missouri Design Professional:** \_\_\_\_\_

**License Number:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

*NOTE: The permit holder is responsible to provide accurate subcontractor name and license numbers, in addition to providing updated information if the subcontractor changes prior to or during construction.*

**Number of Stories:** \_\_\_\_\_ **Height** \_\_\_\_\_ **Sq. Ft.** \_\_\_\_\_ **Const. Type** \_\_\_\_\_

**Occupant load:** \_\_\_\_\_ **Number of Bathrooms:** \_\_\_\_\_ **Sprinklered:** \_\_\_\_\_

**Change of Use Occupancies-** Former construction type and occupancy: \_\_\_\_\_

**Estimated Cost of Construction: \$** \_\_\_\_\_

- \_\_\_\_\_ Water Meter Size
- \_\_\_\_\_ Water Tap-on Size
- \_\_\_\_\_ Sprinkler Tap Size

**Building Permit –New Structure** \*\* Per City ordinance [500.350](#), the building permit fees shall be calculated using the most current estimated square footage construction costs listed in the [Building Valuation Data](#), as published by the International Code Council. However, if the known estimated construction cost, as listed on the permit application, exceeds the Building Valuation Data calculated amount, the known

estimated construction cost will be used to determine the permit fee. The building permit fee multiplier shall be applied at a rate of 0.0045.

**Notice:** The connection and supply fees for new utilities are added to the building permit fee in addition to water and sewer line fees and applicable water deposit and backflow fees. Please contact the Engineering Division for current fees and required supplies for a cost estimate.

**I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent, and we agree to conform to all applicable laws of this jurisdiction. I understand that plans previously mastered and considered "same as" will maintain the same conditions as set forth in the original plan review.**

Name (Please Print): \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**FOR OFFICE USE ONLY**

**Review Date:** \_\_\_\_\_ **Plan Reviewer** \_\_\_\_\_

Use Group /Const. Type	Square Feet	Fee Codes	Fees
_____	_____	X _____	= _____
_____	_____	X _____	= _____
_____	_____	X _____	= _____
_____	_____	X _____	= _____
<u>Water Tap</u>	<u>Size</u> _____		\$ _____
<u>Water Equipment</u>	<u>Meter</u> _____		\$ _____
<u>Tax on Equipment</u>			\$ _____
<u>Sewer Tap</u>			\$ _____
<u>Fire Sprinkler</u>	<u>Size</u> _____		\$ _____
<u>Irrigation</u>	<u>Size</u> _____		\$ _____
<u>Total</u>			\$ _____

This permit has met all previously reviewed conditions and all plans have been adjusted and resubmitted.

This site plan meets all of the requirements set forth for permit issuance.

**Status Application:**  **Approved**     **Conditional**     **Conditions Attached**

Notes: \_\_\_\_\_